

Roll No.

Total No. of Pages : 02

Total No. of Questions : 07

B.Com. (Sem.-3rd)

HUMAN RESOURCE MANAGEMENT

Subject Code : BCOP-305 (2011 Batch)

Paper ID : [B1128]

Time : 3 Hrs.

Max. Marks : 60

INSTRUCTION TO CANDIDATES :

1. SECTION-A is COMPULSORY consisting of TEN questions carrying TWO marks each.
2. SECTION-B contains SIX questions carrying TEN marks each and students has to attempt any FOUR questions.

SECTION-A

1. Write briefly :

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- (a) Define HRM.
- (b) What is the scope of HRM?
- (c) What is meant by manpower planning?
- (d) What is job analysis?
- (e) Distinguish between placement and induction.
- (f) Explain employee counseling.
- (g) Why is career planning important?
- (h) What is compensation?
- (i) What is meant by social security?
- (j) What is grievance redressal?

SECTION-B

2. What are the factors affecting manpower planning? Explain its process.
3. Describe the techniques and problems of job analysis.
4. What is the importance of training and development? How do identify the needs of T&D?
5. Describe the various methods of recruitment.
6. Explain the techniques of performance appraisal.
7. Describe the methods of job evaluation.

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